

<b>Accounting Operations</b>	<b>B070110</b>	<b>900 Hours</b>
<b>Information Technology Assistant</b>	<b>OCP A</b>	<b>150 hours</b>
Business Computer Skills		60
Business Math		30
Business Communication Skills		60
<b>Accounting Clerk</b>	<b>OCP B</b>	<b>300 hours</b>
Fundamentals of Accounting		200
Microsoft® Office 2007		100
<b>Accounting Associate</b>	<b>OCP C</b>	<b>300 hours</b>
Advanced Accounting		200
QuickBooks		100
<b>Accounting Assistant</b>	<b>OCP D</b>	<b>150 hours</b>
Workplace Readiness		90
Payroll Accounting		60