

**YOUR RIGHT TO KNOW**

The 1990 Federal Campus Security Act requires that all post-secondary institutions make available crime statistics and security measures. In addition to the information contained in this publication, the following criminal statistics have been compiled for the period 2008/2009 through 2010/2011. These statistics are kept on a year-round basis.

**CAMPUS CRIME REPORT**

<b>CRIMES</b>	<b>08-09</b>	<b>09-10</b>	<b>10-11</b>
Murder	0	0	0
Sex Offenses, Forcible	0	0	0
Sex Offenses, Nonforcible	0	0	0
Robbery	1	0	0
Aggravated Assault	1	0	0
Burglary	0	3	9
Arson	0	0	0
Motor Vehicle Theft	0	1	1
Hate Crimes (due to prejudice based on race, gender, religion, sex- ual orientation, ethnicity or disability)	0	0	0
Liquor law violations	0	0	0
Drug possession	1	1	1
Weapons possession	1	0	0
Manslaughter	0	0	0

*Erwin Technical Center  
is an Equal Access, Equal Opportunity,  
Educational Institution.*



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# CAMPUS SAFETY AND SECURITY

## 2011-2012

### Erwin Technical Center



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## INTRODUCTION

Erwin Technical Center (Erwin) is an integral part of the community it serves. As such, Erwin shares many of the same interests and problems, including a concern about crime. The Center experiences many of the same risks and threats as the community in which it is located. We are seriously concerned about the safety and well-being of our students, faculty, staff and all visitors who participate in the many activities which we sponsor.

Although the Center has not experienced a significant number of criminal acts or safety incidents, everyone should be aware of potential problems. We encourage you to join the effort to make Erwin a safe and secure environment for everyone.

## CAMPUS SAFETY & SECURITY POLICIES & PROCEDURES

It is the policy of Erwin Technical Center that all reasonable measures shall be taken to protect students, employees and visitors. It is expected that all faculty, staff and students will act in a safe manner and report any unsafe condition or dangerous situation. The Center will not tolerate any type of disruptive or inappropriate behavior that interferes with the primary educational mission of Erwin, or creates a threat to any person or property. We take a pro-active stance on safety and security matters and sponsor programs to encourage an awareness of safety and security hazards.

Erwin Technical Center complies with state and federal laws which prohibit the sale, use, or possession of alcoholic beverages, illegal drugs, or weapons on campus. We cooperate fully with authorities in the enforcement of civil laws. Erwin is recognized as a "Drug-Free Zone."

## SAFETY & SECURITY... EVERYONE'S CONCERN

Erwin Technical Center provides a two-way radio equipped security guard who helps with the protection of people and property for those hours the school is open. However, cooperation and involvement of teachers, students, staff and visitors is absolutely necessary to ensure maximum safety and security. All persons must assume responsibility for their own safety and security of personal belongings. Every full-time student must display their student photo ID. No security plan can attain maximum effectiveness unless everyone contributes to making it work. The following is a list of a few common sense precautions for your safety and security.

- ◆ Never leave your purse or valuables unattended, even for a brief moment. Secure valuables whenever possible.
- ◆ Mark or label all property.
- ◆ Always lock your car. Lock valuables in trunk.
- ◆ Do not loiter in the parking lot.
- ◆ Be patient when leaving the parking lots after class. Several accidents have happened either in the parking lot or in the intersections of main streets surrounding Erwin Technical Center
- ◆ If you are on campus at night, take the following precautions:
  - \* Walk in a group or with at least one other person.
  - \* Avoid working alone in a classroom or in an isolated location.
  - \* Choose the most lighted pathway and stay on the sidewalks.

## THERE IS SAFETY IN GROUPS



- ◆ Do not engage in any activity that might cause you harm or endanger another person or school property.
- ◆ Be alert of your surroundings at all times, and if you see anything suspicious or out of the ordinary, notify administration immediately.
- ◆ If you witness or are a victim to a crime, you must contact administration. Please be prepared to provide the following information:
  - your name
  - quick description of any injury
  - the location of the incident you are reporting
  - a description of the scene
  - a description of any possible suspects
  - a description of the vehicles involved ( if any) and a license number.
- ◆ Become an involved and alert student. Your ideas, comments and contributions to our safety and security efforts are encouraged and welcomed. Remember, we are always looking for ways to ensure that our school is a safe, secure and healthy place to work and study. We challenge you to make this a personal objective while here.

## SEXUAL HARASSMENT

The subject of sexual harassment is covered during the school orientation. Instructors at Erwin Technical Center are updated throughout the school year with important information on procedures for dealing with any harassment offenses.

An Equity Coordinator is on staff and is responsible for handling complaints. Each incident is handled in a private, sensitive manner. You can ask to see the Equity Coordinator at the school front desk.

# Stay Alert